

Alan Howard Waldorf School

Job Profile

Position Title: Grade One Class Teacher

Posted: January 8, 2010

Salary Grade: Commensurate with Experience

Closing Date: March 1, 2010

Overall Position Objective

This position is responsible for the compliance and delivery of the Grade One Waldorf School curriculum. This includes the preparation of lesson plans, student assessments, report writing and liaising with administration, faculty and parent groups.

Primary Duties & Responsibilities

- Manage overall classroom activities and the supervision of children during regular class hours. This includes lunch periods and assigned recess duties.
- Implement weekly and daily lesson plans and schedules
- Prepare and attend regular faculty meetings and Sectional meetings
- Prepare and write reports and end of year student assessments
- Organize and lead regular general Grade One parent evenings
- At a minimum, twice per year, organize and meet with individual parents regarding their child's progress.
- Perform other duties appropriate for the Class Teacher of Grade One as required.

Education Experience, Skills & Knowledge

- Bachelor of Education and/or Waldorf Teacher Certificate
- CPR and First Aid Certificate